



## 2017 HANDBOOK VISUAL COMMUNICATION DESIGN



# **HANDBOOK FOR 2017**

## **FACULTY OF ARTS AND DESIGN**

### **DEPARTMENT of VISUAL COMMUNICATION DESIGN**

**Graphic Design  
Interior Design  
Photography**

## **DEPARTMENTAL MISSION**

### **Vision and Mission Statement for the Department of Visual Communication Design:**

#### **Vision**

To develop a research-based visual communication design education within the Southern African context, that is both locally and internationally relevant and affirms our rich intellectual, creative and cultural heritage, in a manner that facilitates access to professional design practice.

#### **Mission Statement**

1. To provide a Visual Communication Design education that enables graduates to be creatively, intellectually, technically, and professionally competitive as designers and photographers to the level of local and international standards. To prepare learners with knowledge and skills for viable career performance for all areas of the Graphic Design, Interior Design and Photographic industries. To empower learners to communicate effectively with appropriate skills for the Graphic Design, Interior Design and Photographic professions.
2. To promote partnerships with industry, community, and society and with other educational institutions both within South Africa and abroad.
3. To promote research and build research capacity that is appropriate/ relevant to the needs of contemporary South African society, and informs both education and design practice. To research and apply new technologies and new applications of conventional techniques.
4. To promote an ethical and critical approach to all three disciplines; and to affirm their capacity to function as important tools for social upliftment and change.
5. To provide a supportive, nurturing environment for students and which promotes self-motivation.

#### **What is a University of Technology?**

A university of technology is characterized by being research informed rather than research driven where the focus is on strategic and applied research that can be translated into professional practice. Furthermore, research output is commercialized thus providing a source of income for the institution. Learning programmes, in which the emphasis on technological capability is as important as cognitive skills, are developed around graduate profiles as defined by industry and the professions.

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## **IMPORTANT NOTICE**

The departmental rules in this handbook must be read in conjunction with the University of Technology's General Rules contained in the current General Handbook for Students.

## **NOTE TO ALL REGISTERED STUDENTS**

Your registration is in accordance with all current rules of the Institution. If, for whatever reason, you do not register consecutively for every year/semester of your programme, your existing registration contract with the Institution will cease. Your re-registration anytime thereafter will be at the discretion of the Institution and, if permitted, will be in accordance with the rules applicable at that time.

## I. CONTACT DETAILS

### **Graphic Design Programme** queries to:

Secretary:	Mrs. Parveen Randeree
Tel No:	031 373 6648
Fax No:	0866741026
Location of Programme:	City Campus

### **Interior Design Programme** queries to:

Secretary:	Ms. Senele Nhlumayo
Tel No:	031 373 6503
Location of Department:	City Campus

### **Photography Programme** queries to:

Secretary:	Ms. Nomfundo Msomi
Tel No:	031 373 5405
Location of Programme:	M.L. Sultan Campus

### **All Faculty** queries to:

Faculty officer:	Mr. Pragasen Reddy
Tel No:	031 373 6522
Fax No:	031 373 6518
Location of Faculty office:	Room 30, City Campus

Executive Dean:	Dr. René Smith
Tel No:	031 373 6517
Fax No:	031 373 6518
Location of Executive Dean's office	City Campus

## **2. STAFFING**

**Head of Department** Nic Human, M Tech

### **Graphic Design Programme**

#### **Associate Professors**

Prof. Rolf Gaede, DPhil, DTech

#### **Senior Lecturers**

Dr. Phillipa Kethro DPhil: Education

#### **Lecturers**

Mr. Ernest van de Merwe, M Tech

Mr. Sagren Moodley, BA(Hons)

Mr. Dennis Purvis, HNDip

Ms. Marlene Wasserman, MA

Mr. Mthandeni Zama, B. Tech

Mrs. Sharon Zoepke, M Tech

Ms. Latha Ravjee, M Tech

Mr P Carey, M Tech

#### **Junior Lecturer**

Mr F Kalala BTech

### **Interior Design Programme**

**Programme Co-ordinator** Ms. Susan Barrett, NH Dip.

#### **Lecturers**

Ms. Michelle Reynolds, M Tech

Ms Lyndall Kemm-Stols, M Ed

Ms. Hlengiwe Mlambo, M Tech

### **Photography Programme**

**Programme Co-ordinator** Dr. Abdul Haq Bhorat, D Tech

#### **Lecturers**

Mr. Vernon Hoover, NHDip

Mr. Moses Khubisa, NHDip

Mr. Joey Rampersad, NDip

### 3. PROGRAMMES OFFERED BY THE DEPARTMENT

Programmes are offered in this Department which, upon successful completion, lead to the award of the following qualifications:

Qualification	SAQA NLRD Number
National Diploma: Graphic Design	2181
B. Tech Degree: Graphic Design	2003
Master of Applied Arts in Graphic Design	13832
National Diploma: Interior Design	72242
B. Tech Degree: Interior Design	72143
Master of Applied Arts in Interior Design	96834
National Diploma: Photography	2201
B. Tech Degree: Photography	2205
Master of Applied Arts in Photography	2207

### GRAPHIC DESIGN PROGRAMME INFORMATION AND RULES

#### I. ADMISSION

On the basis of a variety of placement assessments, successful applicants for study towards a National Diploma will be accepted into either a three-year minimum or an augmented, four-year minimum programme of study. An augmented curriculum is devised in order to enhance the student's chances of successful completion.

#### I.2 MINIMUM ADMISSION REQUIREMENTS

##### National Diploma in Graphic Design

In addition to the provisions of the General Rules students are selected on the merits of a portfolio and entrance examination. Applications close at 31 August 2016 (draft date) and prospective students are notified thereafter of the entrance examination and the submission date and content for the portfolio.

##### Bachelor of Technology in Graphic Design

In addition to the provision of the General Rules for admission to the B. Tech Degree a student must:

1. Be in possession of a National Diploma in Graphic Design or a recognised equivalent qualification.
2. Appear personally before a selection panel consisting of the Head of Department and staff of the Graphic Design Programme.

##### Master of Applied Arts in Graphic Design

In addition to the provision of the General Rules for admission to the MA Applied Arts Degree a student must:

1. Be in possession of a Bachelor of Technology in Graphic Design or a recognised equivalent qualification.
2. Appear personally before a selection panel consisting of the Head of

Department and staff of the Graphic Design Programme.

## **2. COMPLETION OF YEAR WORK**

- 2.1 All marked assignments, tests and projects will be averaged.
- 2.2 Failure to submit an assignment by the due deadline will result in a zero being awarded unless there has been a condoned absence during a substantial part of the assignment. The zero will be included when calculating the year mark. The minimum number of assignments or tests as laid down by the department must be completed in order to gain a year mark.
- 2.3 An extension of deadline may be granted by the lecturer only if it benefits the entire class group and if it does not extend beyond the module.
- 2.4 Condonable absences  
Absentee notes must be submitted to the Departmental Secretary within 7 days after the student's return. Notes submitted after this period will not be accepted.
- 2.5 Condonements  
No more than 20%, i.e. 1 in 5 or 2 in 10, of the year's marks may be condoned. Non-submissions exceeding this amount will not be condoned. Condone-ments are subject to the 7 day submission rule above.

## **3. EXAMINATIONS**

- 3.1. In accordance with the General Rules an examination shall be written or oral or by portfolio presentation.
- 3.2. The final mark will comprise:
  - 3.2.1. NDIP First Year Level:  
Practical subjects
    - 40% year mark
    - 60% portfolio presentation which shall include a compulsory controlled project.
  - 3.2.2. NDIP Second and Third Year Level:  
Practical subjects
    - 40% year mark
    - 60% portfolio presentation which may include a compulsory controlled project.
  - 3.2.3. B Tech:
    - 100% portfolio presentation and report.
  - 3.2.4. MA Applied Arts:
    - either: 50% dissertation plus 50% project portfolio or 100% dissertation.

## **3.3 SUPPLEMENTARY EXAMINATIONS**

Supplementary examinations are not permitted in practical subjects which are examined by portfolio presentation; nor in theory subjects, which are examined by continuous assessment.

## **3.4. RE-WRITES**

- 3.4.1. Notwithstanding Rule G15, where a student fails a subject which he



registered for after 1 January 1990 his year/semester mark is valid for ONE further consecutive main examination in that subject. In addition, where a student fails a subject, and is granted a supplementary examination, his year/semester mark is valid for that supplementary examination.

- 3.4.2. Re-writes are not permitted in the case of practical subjects which are examined by portfolio presentation.

#### **4. PASS REQUIREMENTS**

- 4.1. Both of the major subjects, Communication Design 1,2 and 3 and Design Techniques 1, 2 and 3, must be passed before the student may be promoted to the next level of study.
- 4.2. A maximum of one subject may be carried into the next level of study provided the final mark is not less than 40%.

#### **5. PERIOD FOR COMPLETION OF QUALIFICATIONS (Replaces G23)**

Students in the Faculty of Arts & Design who fail to obtain a qualification within twice the minimum time less one year will not be eligible for re-registration without the permission of the Faculty Board.

#### **6. ABSENCES**

Absence from classes or during the assignment periods will be condoned only on presentation of proof of valid reason to the head of department.

#### **7. CONDUCT OF STUDENTS IN STUDIOS AND LECTURE ROOMS**

Rules of Conduct pertaining to the specific rooms as published, shall apply to all students registered in the department.

#### **8. USE OF STUDENT WORK**

- 8.1 The department reserves the right to use the students' designs and artwork produced during the course of study for purposes of, inter-alia, course advertising and promotions at its discretion and without compensation to the student.
- 8.2 Compensation to students for designs and artwork produced in the course of a commission from a third party through the Department of Graphic Design will be by negotiation between the student and the department.
- 8.3 The department reserves the right to retain students' work for a period not exceeding one year, provided that the student to whom such work belongs shall have access to it in consultation with the department.

## **RULES FOR QUALIFICATIONS**

### **1. NATIONAL DIPLOMA IN GRAPHIC DESIGN: R3203016 PROGRAMME CODE: NDGDES02**

#### **1.1. EXAMINATION**

All portfolio presentations shall consist of a prescribed number of pieces of work executed during the year and may include a controlled project in both the first and second year. The portfolio requirements will be published at the end of the third term.

#### **1.2. SYLLABI**

The syllabus for each subject is detailed later in this handbook. (Reference 4 National Diploma - Graphic Design)

#### **1.3. INSTRUCTIONAL PROGRAMME**

Duration of Instructional Programme

First year (NDPI)	32 weeks
Second year (NDPII)	32 weeks
Third year (NDPIII)	32 weeks

In each case the work week is 27 hours.

### **2. B.TECH DEGREE IN GRAPHIC DESIGN: 3303010 PROGRAMME CODE: BTGDES01**

The B. Tech Degree in Graphic Design is of post-diploma nature and the student must possess the potential to produce testimonies of study commensurate with fourth level academic standards.

#### **2.1. EXAMINATION**

- 2.1.1. The examination shall take the form of an exhibition of work completed during the year, the programme to accompany it. The exhibition of work and the report should be adequately linked and will be evaluated by a panel of internal and external examiners appointed by the University.
- 2.1.2. The programme of study and the report must be available at the final examination.
- 2.1.3. Only when the study leaders are satisfied with the quality of work, may the student present himself for examination.

#### **2.2. INSTRUCTIONAL PROGRAMME**

- 2.2.1. The programme will consist of specialised practice and documented investigation in the field of study as selected by the student and approved by the selection panel. The student's choice of specialisation must be directly related to the work he has done at diploma level, i.e., he should continue to specialise further in an aspect related to a major diploma subject.
- 2.2.2. The student is to produce a proposed programme of work in writing schematically or visually, within one month of commencing the instructional programme for submission to the selection panel for its approval. The work as set out in the programme is to be practical work of a visual nature to be supported by a written report.

- 2.2.3. The study leaders are to be appointed by the department.
- 2.2.4. The student may, with the approval of the study leader, consult with specialists during the course of research.
- 2.2.5. Should the process of investigation justify, the proposed programme of study may be broadened or narrowed in collaboration with the study leader.
- 2.2.6. The student will have access to the facilities contained in the department, subject to the approval of the head of department.
- 2.2.7. Progress of work must be discussed regularly with the study leader.
- 2.3. ATTENDANCE**
- 2.3.1. Full-time students will attend the new Institution for the normal working hours five days per week.
- 2.3.2. Part-time students must have regular contact with the study leader.

### **3. MASTER OF APPLIED ARTS IN GRAPHIC DESIGN: 3603009 PROGRAMME CODE: MAGDSI**

RESEARCH OPTION (only) An intensive research project and a dissertation in compliance with the provisions of the General Rules.

## **STUDENTS' GUIDE TO THE GRAPHIC DESIGN PROGRAMME RULES**

### **1. TIMETABLE - MODULE SYSTEM**

Two timetables may be used in the Department:

- a) Daily - showing daily programme and weekly subjects
- b) Modular - showing weekly programme
  - 1. These must be used in conjunction with each other for the entire year because major practical subjects may change on a weekly basis, as seen in the year timetable. These periods are shown on the week timetable.
  - 2. Particular subjects shown on the daily timetable must be attended on a regular weekly basis at those times.
  - 3. NO PRACTICAL ASSIGNMENT FOR ONE LECTURER WILL BE ALLOWED TO OVERLAP ANOTHER LECTURER'S ASSIGNMENT.

### **2. ATTENDANCE AND ABSENCES**

- 1. Students are expected to work in the departmental studios during all practical sessions. Absences will be condoned only on presentation of a valid written reason to the head of department. Students may not absent themselves from classes in order to work at home without permission from the lecturer.
- 2. The visual learning process requires group participation and interaction, especially in the evaluation of creative ideas. Students should therefore plan to use the working space which they have been allocated, to maximum advantage.

### **3. SECURITY**

Each student is allocated a lock-up cupboard as well as a desk and plan drawer/shelf space and is responsible for ensuring that expensive equipment is locked away when not in use. A padlock should be used. A duplicate key may be handed to the head of department for safekeeping in case of emergency.

### **4. WORKING IN THE STUDIOS AFTER HOURS**

Students may make use of the facilities after lecture hours and are permitted to be in the building up to 20:00 on week nights, Monday to Thursday, and over the weekend.

Names of students intending to work after hours are supplied to Protection Services and students wishing to work late must sign for the departmental key, lock up when finished, and hand the key back to the head of department the following morning. Only those students who have signed up may use this facility. No visitors are allowed outside hours.

### **5. ASSIGNMENT DEADLINES**

Attention is drawn to Departmental GDI.6: "FAILURE TO SUBMIT AN ASSIGNMENT BY THE DUE DEADLINE WILL RESULT IN A ZERO BEING AWARDED. AN EXTENSION OF DEADLINE WILL BE GRANTED BY THE LECTURER IF IT BENEFITS THE ENTIRE CLASS GROUP AND DOES NOT EXTEND BEYOND THE MODULE."

This rule will be strictly applied without exception.

According to this rule:

- (i) No lecturer will accept an assignment which is late. The onus is therefore on the students to make sure that the work, whether completed or not, is submitted in good time, if not by themselves, then by someone else on their behalf.
- (ii) Any reason in mitigation of incomplete work must be presented to the head of department IN WRITING before the end of the next working day following the deadline.
- (iii) Assignment deadlines will be posted on the notice board in the studio/s concerned at the time of briefing.

### **6. DEPARTMENTAL GENERAL ASSIGNMENT**

The last week of term may be set aside for a creative project involving the entire department.

### **7. YEAR/SEMESTER MARKS**

Each marked assignment is entered towards the cumulative year/semester Mark Average, which is 40% of the final subject result.

It is imperative that any errors in marks are corrected as soon as they are noticed.

Students are entitled to have their marks explained to them and are encouraged to seek their lecturer's advice on their work before final submission.

## **8. COMMUNICATION WITHIN THE DEPARTMENT**

### **(a) STUDENT REPRESENTATION**

Each class group is represented at department staff/student liaison meetings through its elected class representative and any problems of a general nature should be raised at these meetings.

### **(b) DIFFICULTIES IN ACADEMIC PROGRESS**

Communication between student and subject lecturer must be maintained at all times. Criticism of student work by the staff should not be taken personally, a fault all too common among inexperienced aspirant designers. Any student who is experiencing difficulties regarding his/her academic progress for any reason whatever is encouraged to speak to the head of department timeously.

## **9. STORES**

## **10. USE OF REFERENCE**

Whenever visual reference is used in completing assignments, copies of such reference must be submitted with the work. Where reference has later been found to have been used or copied directly without acknowledgement or the lecturer's permission, the original mark will be reassessed. If copies of reference and/or original working drawings are not submitted, the work will not be accepted for marking.

## **SYLLABI**

**NB: Students to read this section in conjunction with the relevant learner guides.**

### **LEVELS I**

#### **NATIONAL DIPLOMA IN GRAPHIC DESIGN (Three-Year Minimum)**

##### **COURSE CODE: NDGDES03**

##### **COMMUNICATION DESIGN I**

Credits: 30 (300 hours)

CESM Code: 110503112

Syllabus: Basic methods of conceptualisation, visualisation and presentation of introductory assignments in graphic design and advertising with an emphasis on visual, problem-solving content.

Examination: Internally examined.

##### **DESIGN TECHNIQUES I**

Credits: 30 (300 hours)

CESM Code: 110503212

Syllabus: An introduction to basic techniques, processes and materials necessary to the production of communication concepts.

Examination: Internally examined.

##### **GRAPHIC DESIGN DRAWING I**

Credits: 20 (200 hours)

CESM Code: 110503312

Syllabus: Basic methods of origination and study of a broad range of drawn images, in various mediums, using observation and imagination, to build a visual vocabulary as source material for communication design.

Examination: Internally examined.

##### **HISTORY OF ART AND DESIGN I**

Credits: 10 (100 hours)

CESM Code: 030525812

Syllabus: A general history of art and design from the beginnings of recorded history to the present, to indicate broad patterns in development.

Examination: Internally examined.

##### **PROFESSIONAL GRAPHIC DESIGN PRACTICE I**

Credits: 10 (100 hours)

CESM Code: 040923812

Syllabus: Introduction to:

- Communication (verbal, written, electronic, other)
- Business concepts.

Examination: Internally examined.

##### **COMMUNICATION DESIGN II**

Credits: 40 (400 hours)

CESM Code: 110503422

Syllabus: The conceptualisation, visualisation and presentation of broadly based, process-related, assignments in graphic design and advertising with an emphasis on visual, problem-solving content.

Examination: Internally examined.

## **DESIGN TECHNIQUES II**

Credits: 25 (250 hours)

CESM Code: 110503522

Syllabus: Imaging techniques and reproduction for the final form of communication concepts involving: typography, computers and print, photography and illustration and the application thereof.

Examination: Internally examined.

## **GRAPHIC DESIGN DRAWING II**

Credits: 15 (150 hours)

CESM Code: 110503622

Syllabus: The origination and study of a broad range of drawn images, in various mediums, using observation and imagination, to build a visual vocabulary as source material for communication design.

Examination: Internally examined.

## **HISTORY AND THEORY OF GRAPHIC DESIGN II**

Credits: 10 (100 hours)

CESM Code: 051632103

Syllabus: The study of the history of visual communication, and relevant technology that is contextualized, evaluated and interpreted in terms of current practice and theory.

Examination: Internally examined.

## **PROFESSIONAL GRAPHIC DESIGN PRACTICE II**

Credits: 10 (100 hours)

CESM Code: 040924603

Syllabus: The study of the business of graphic design and the characteristics and requirements of the production process of graphic design and the principles of marketing and advertising.

Examination: Internally examined

## **COMMUNICATION DESIGN III**

Credits: 50 (500 hours)

CESM Code: 110503703

Pre-requisite: Communication Design II

Syllabus: The conceptualisation, visualisation and presentation of more extended and in-depth graphic design and advertising assignments, emphasising visual, problem-solving content and reflecting a more professional, wide ranging, commercial approach.

Examination: Internally examined and externally moderated

## **DESIGN TECHNIQUES III**

Credits: 20 (200 hours)

CESM Code: 110503803

Pre-requisite: Design Techniques II

Syllabus: Advanced imaging techniques and reproduction for the final form of communication concepts involving: typography, computers and print, photography and illustration.

Examination: Internally examined and externally moderated

## **GRAPHIC DESIGN DRAWING III**

Credits: 10 (100 hours)

CESM Code: 110503903

Pre-requisite: Graphic Design Drawing II

**Syllabus:** The practice and development of drawn images utilising various mediums and techniques, using observation and imagination, with an emphasis on the application to communication projects.

**Examination:** Internally examined and externally moderated

### **HISTORY AND THEORY OF GRAPHIC DESIGN III**

**Credits:** 10 (100 hours)

**CESM Code:** 051632103

**Pre-requisite:** History and Theory of Graphic Design II

**Syllabus:** The study of the history of visual communication, and relevant technology that is contextualised, evaluated and interpreted in terms of current practice and theory including an introduction to research methodology.

**Examination:** Internally examined and externally moderated

### **PROFESSIONAL GRAPHIC PRACTICE III**

**Credits:** 10 (100 hours)

**CESM Code:** 040924603

**Pre-requisite:** Professional Graphic Design Practice II

**Syllabus:** The study of the business of graphic design in relation to employment and the principles of advertising and marketing.

**Examination:** Internally examined and externally moderated

### **LEVEL IV:**

#### **BACCALAUREUS TECHNOLOGIAE: GRAPHIC DESIGN**

**Course Code:** BTGDES01

1 year (1000 hours)

**Pre-requisite qualification:** National Diploma: Graphic Design

### **COMMUNICATION DESIGN IV**

**Credits:** 70 (700 hours)

**CESM Code:** 110504006

**Syllabus:** The conceptualisation, visualisation and presentation of a specialised area of graphic design and/or advertising which requires in-depth, and personal investigation.

**Examination:** Internally examined and externally moderated

### **THEORY OF GRAPHIC DESIGN AND ACADEMIC REPORT IV**

**Credits:** 30 (300 hours)

**CESM Code:** 0305021306

**Syllabus:** Research-based study of contemporary developments in selected areas of visual communication, including graphic design in (Southern) Africa leading to an academic report.

**Examination:** Internally examined and externally moderated

### **LEVEL V:**

#### **MASTER OF APPLIED ARTS IN GRAPHIC DESIGN**

**Course Code:** MAGDSI

Minimum 2 years, maximum 4 years (1200 hours)

**Pre-requisite qualification:** Bachelor of Technology: Graphic Design; or equivalent.

### **RESEARCH PROJECT AND TREATISE**

**Credits:** 120 (1200 hours)

**CESM Code:** 0305067080

**Syllabus:** The conceptualisation, visualisation and presentation of an advanced, specialised



area of graphic design and/or advertising which requires in-depth research, and personal investigation.

Examination: Externally examined

## PROGRAMME STRUCTURE

### NATIONAL DIPLOMA: GRAPHIC DESIGN (Extended Course)

Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre- Req.
<b>Year One (Extended)</b>						
FCMM101	Fundamental Communication	C	Year	Portfolio Exhibition	5	NSC
FDST101	Fundamental Design techniques	C	Year	Portfolio Exhibition	5	NSC
FGDS101	Fundamental for Graphic Design	C	Year	Portfolio Exhibition	5	NSC
FHAD101	Fundamental History of Art & Design	C	Year	Continuous Assessment	5	NSC
FPGD101	Fundamental Prof Graphic Design Practice	C	Year	Continuous Assessment	5	NSC
<b>Year Two (Extended)</b>						
CDGD102	Communication Design I	C	Year	Portfolio exhibition	5	NSC
DTCN102	Design Techniques I	C	Year	Portfolio exhibition	5	NSC
GDDR102	Graphic Design Drawing I	C	Year	Portfolio exhibition	5	NSC
HIST102	History of Art & Design I	C	Year	Continuous Assessment	5	NSC
PROF102	Professional Graphic Design Practice I	C	Year	Continuous Assessment	5	NSC
<b>Year Three</b>						
CDGD202	Communication Design II	C	Year	Portfolio exhibition	5/6	CDGD102
DTCN202	Design Techniques II	C	Year	Portfolio exhibition	5/6	DTCN102
GDDR202	Graphic Design Drawing II	C	Year	Portfolio exhibition	5/6	GDDR102
HGDS202	History & Theory of Graphic Design II	C	Year	Continuous Assessment	5/6	HIST102
PROF202	Professional Graphic Design Practice II	C	Year	Continuous Assessment	5/6	PROF102
<b>Year Four</b>						
CDGD302	Communication Design III	C	Year	Portfolio exhibition	6	CDGD202
DTCN302	Design Techniques III	C	Year	Portfolio exhibition	6	DTCN202
GDDR302	Graphic Design Drawing III	C	Year	Portfolio exhibition	6	GDDR202
HIST302	History & Theory of Graphic Design III	C	Year	Continuous Assessment	6	HGDS202
PROF302	Professional Graphic Design Practice III	C	Year	Continuous Assessment	6	PROF202

### NATIONAL DIPLOMA: GRAPHIC DESIGN (3 years minimum)

Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre- Req.
<b>Year One</b>						
CDGD102	Communication Design I	C	Year	Portfolio exhibition	5	NSC
DTCN102	Design Techniques I	C	Year	Portfolio exhibition	5	NSC
GDDR102	Graphic Design Drawing I	C	Year	Portfolio exhibition	5	NSC
HIST102	History of Art & Design I	C	Year	Continuous Assessment	5	NSC
PROF102	Professional Graphic Design Practice I	C	Year	Continuous Assessment	5	NSC
<b>Year Two</b>						
CDGD202	Communication Design II	C	Year	Portfolio exhibition	5/6	CDGD102
DTCN202	Design Techniques II	C	Year	Portfolio exhibition	5/6	DTCN102
GDDR202	Graphic Design Drawing II	C	Year	Portfolio exhibition	5/6	GDDR102
HGDS202	History & Theory of Graphic Design II	C	Year	Continuous Assessment	5/6	HIST102
PROF202	Professional Graphic Design Practice II	C	Year	Continuous Assessment	5/6	PROF102
<b>Year Three</b>						

CDGD302	Communication Design III	C	Year	Portfolio exhibition	6	CDGD202
DTCN302	Design Techniques III	C	Year	Portfolio exhibition	6	DTCN202
GDDR302	Graphic Design Drawing III	C	Year	Portfolio exhibition	6	GDDR202
HIST302	History & Theory of Graphic Design III	C	Year	Continuous Assessment	6	HGDS202
PROF302	Professional Graphic Design Practice III	C	Year	Continuous Assessment	6	PROF202

## BACHELOR OF TECHNOLOGY: GRAPHIC DESIGN

Code	Subjects:	*C/O	Semester/Year	Assessment Method	NQF Level	Pre- Req.
CDGD 401/ CDGD4101	Communication Design IV	C	Year	Portfolio exhibition	7	National Dip: Graphic Design, or equivalent
REPT 401/ REPT4101	Theory of Graphic Design & Academic Report IV	C	Year	Written Report	7	As above

## MASTER OF APPLIED ARTS IN GRAPHIC DESIGN

Code	Subjects:	*C/O	Semester/Year	Assessment Method	NQF Level	Pre-Req.
RPGD501	Research Project and Treatise	C	Year	Research and Dissertation	8	B Tech or equivalent

\* C + Compulsory; O = Optional

### 4. INTERIOR DESIGN PROGRAMME: INFORMATION AND RULES

#### 1. Minimum Admission Requirements

In addition to the General Rules, persons applying will be required to submit a portfolio of 10 drawings, undergo a personal interview and complete a drawing test, as well as a written questionnaire. The NSC subjects Visual Arts, Design and Engineering Graphics and Design are recommended but are not a pre-requisite.

On the basis of a variety of placement assessments, successful applicants for study towards a National Diploma will be accepted into either a three-year minimum or an augmented, four-year minimum programme of study. An augmented curriculum is devised in order to enhance student development and to improve the student's chances of successful completion.

#### 2. Assessment Rules

In addition to Faculty Rules, the following shall apply:

- 2.1 The year mark will be an average of all tests and assignments completed during the year for all theory and practical subjects. Failure to submit work for an assignment will result in a zero being awarded and this will be included when calculating the year mark.
- 2.2 Student attendance at project presentations and critiques is compulsory and a register of attendance will be taken on these occasions. Ten marks will be deducted from the current project for non-attendance. Ten marks will also be deducted per day, including weekends, for any work

handed in late. After five days, no late work will be accepted without a valid doctor's certificate.

- 2.3 As students are required to attend a minimum of 80% of all classes, uncondoned absenteeism from lectures or practical classes will result in marks being deducted from such affected tests and assignments. (Deductions of marks will be proportionate to the percentage of non-attendance, e.g., 50% deduction/50% absenteeism.)
- 2.4 Only under exceptional cases will one condonement per subject be allowed.
- 2.5 As per G16 where it is specifically stated that, at the discretion of the Senate, an examination shall be practical, written, oral, portfolio presentation or both written and oral and may include practical work. A student may be summoned for an additional oral examination within one week after completion of the examination. The provision of G16 will apply except in the case of a practical subject or portfolio submission. Where a student fails a subject the student registered for after 1 January 2010, the year/semester mark will be valid for one further consecutive main examination in that subject. In addition where a student fails a subject, and is granted a supplementary examination, the year/semester mark is valid for that supplementary examination only.
- 2.6 The FINAL MARK will comprise:

**At first year level:**

Theory subjects:	50% year mark	50% examination mark
Practical subjects:	40% year mark	60% control project and portfolio presentation

**At second- and third-year level:**

Theory subjects:	50% year mark	50% examination mark
Practical subjects:	50% year mark	50% portfolio presentation

**At Extended Level:**

The subjects will be assessed as 100% Course mark including a portfolio.

Communication I will be assessed using continuous assessment.

**At first year level:**

Theory:	All theory subjects are examined by written and/or drawn papers, subject to internal moderation.
Practical:	1 CONTROL PROJECT and a portfolio submission comprising ONE complete project for each component of Design Studies I.

**At second-year level**

Theory:	All theory subjects are examined by written and/or drawn papers, subject to internal moderation.
Practical:	Portfolio submission, comprising TWO complete design projects.

**At third-year level:**

Theory:	All theory subjects are examined by written and/or drawn papers, subject to external moderation.
Practical:	Portfolio submission, comprising THREE complete design projects.

The examination marks will be subject to external moderation.

**At fourth-year level:**

**Theory:** A theoretical report of the research topic will be examined in conjunction with the practical component and will be subject to external moderation.

**Practical:** A portfolio submission of the practical application of the research topic will be assessed in conjunction with the theoretical component and will be subject to external moderation.

Both practical and theoretical components need to cover all subjects of the qualification. A singular mark will be awarded for each subject.

**For all levels:**

**NB:** It is the responsibility of the student to ensure that the correct amount of work per subject is displayed as prescribed for the portfolio submission, at the scheduled time.

**B. Tech Supplementary Examinations**

If a fourth-year student fails to meet the requirements for the final examination, the examiner will grant two weeks before re-submission of the work for final examination. If the student has not met the requirements at the second submission, the student will fail the year. This will be regarded as a supplementary exam.

**At Masters Level:**

Students have the option of undertaking a full dissertation or a partial dissertation and exhibition.

**2.7 PASS REQUIREMENTS**

Students are required to complete at least 80% of all assignments, and a maximum of one assignment per subject may be condoned under exceptional cases. All G13 Rules apply as per the Institution's Rule Book for Students.

A student who has not successfully completed any subject or sub-component of a subject after two periods of registration for that subject will automatically result in having Rule G17 enforced.

A student may appeal against this ruling in terms of Rule G1(9)

Any student on Year One of the Extended Programme who does not successfully complete the year will be deemed not to be making satisfactory progress and will not be able to register for the Extended Programme again.

**Fourth year:**

**Rules for the award of the qualification:**

The qualification will be awarded to the learner who has provided evidence to the satisfaction of the assessors that the stated competence of the qualification (as stated in the study guide) has been achieved, whether through education and training in a single provider's learning programme, or through practical experience that complies with the stated specified outcomes (as per study guide).

## **2.8 PROMOTION TO HIGHER LEVEL**

### **Year One (Extended)**

In order to be permitted into Year Two, students on the Extended Programme will be required to pass all subjects undertaken in Year One of the Extended Programme.

### **First Year and Second Year**

In order to qualify for promotion to the Second Year or Third Year of the relevant instructional programme, a student must have passed all theory and practical subjects on the previous level.

A student is required to obtain a DP (minimum of 40% year mark) for each component before being allowed to write the examination for that subject. If the year mark pass is not obtained in all the respective components, a student will be required to repeat the entire subject for that year.

Re-admission to First Year and Second Year is at the discretion of the Head of Department.

### **Third Year**

A third-year student failing any component of a practical subject will have to repeat all components of that subject by re-submitting a portfolio of practical work at the end of the following academic year for re-assessment.

A student failing the major, Interior Design III is required to repeat all practical subjects.

### **Fourth Year**

The B.Tech Interior Design fourth-year degree will be offered on a full-time (one-year) or part-time (two year) basis.

Entrance to fourth year is subject to approval by the Head of Department in consultation with staff as well as a minimum of 60 % final mark in each subject at third year level. If the diplomate does not obtain a minimum of 60 % average for each subject they must have worked full-time in an interior design office as a designer for at least 12 months before being considered for acceptance into the fourth year of study. A maximum of 12 diplomates will be allowed to register each year and these places will be approved by the Head of Department in consultation with staff members.

## **2.9 RE-REGISTRATION RULES**

A fourth year student who fails the practical and theoretical component of the programme will be required to re-submit both components the following year. Re-admission to fourth year is at the discretion of the Head of Department. A motivation letter to the Head of Department for re-admission must be submitted before the end of the preceding academic year. The application will be considered and the applicant notified of the result within 1st 2 weeks of the beginning of the following academic year.

## **5. INDICATIVE CONTENT**

### **5.1 NATIONAL DIPLOMA: INTERIOR DESIGN**

#### **First Year/Extended Programme 2nd Year**

#### **5.1.1 DESIGN STUDIES I**

Notional Hours/year: 360

Duration: 27 weeks continuous assessment and

Examination: End-of-year portfolio of work

The sub-components for this subject are:

1. Graphic Interpretation: The graphic interpretation of various media and rendering techniques.
2. Model Making: Construction methods and model making skills through a variety of materials. Specification boards and sample boards.
3. Typography: Typography, basic construction and manipulation of typefaces as a part of the design brief.
4. Design Theory: The application of design principles to all two- and three-dimensional work.

#### **5.1.2 DESIGN TECHNOLOGY I**

Notional Hours/year: 360

Duration: 27 weeks

Examination: 3-hour Theory paper

1. Principles of proxemics ergonomics and anthropometrics
2. An overview of properties and origination of materials as well as an introduction to the utilisation of materials and processes. The following materials will be covered:  
Timber, concrete, bricks and blocks, ceramics, stone
3. An outline of basic principles of structure, e.g., forces, loads and movement.
4. Materials specification (FFF&E)

#### **5.1.3 DRAWING FOR DESIGN I**

Notional Hours/year: 240

Duration: 27 weeks

Examination: Continuous Assessment

The sub-components for this subject are:

1. Freehand Drawing  
Modes of Drawing - object and figure drawing: gesture, contour, line, tone, techniques, analytical, stylisation, application of colour, use of media and interpretation of geometric and organic shapes.  
Composition-spatial presentation and layout  
Perspective and perception of depth (three dimensional aspects)
2. Perspective Drawing  
Mechanical perspective projection
3. Construction Drawing  
Use of draughting equipment  
Lettering, figuring, dimensions and scale  
Orthographic projection  
Isometric and axonometric views  
Plans, sections and drawing conventions
4. CAD - Computer Aided Design

Students are given theoretical AutoCAD instruction and the manual design application as a process to complete working drawings.

#### **5.1.4 HISTORY OF ART & DESIGN I**

Notional Hours/year: 120

Duration: 27 weeks per year

Examination: 3-hour Theory Paper

History of Art and Design I will introduce you to the concepts and terminology found from early design to the modern world and its built environment. Subject content will include:

1. What is Interior Design, what is Architecture
2. Architecture on the move
3. Mesopotamia, Aegean and Etruscan design
4. Ancient Egypt
5. Classical Greece
6. Rome
7. Mayan design
8. Islamic design
9. Chinese and Japanese design
10. Cape Dutch furniture and architecture
11. Zulu culture and architecture

#### **5.1.5 PROFESSIONAL DESIGN PRACTICE I**

Notional Hours/year: 120

Duration: 27 weeks

Examination: 3-hour Theory paper

1. The Economic Environment
2. The Business Environment  
The design process/Tax, Marketing & Selling, record keeping and credit control.
3. Alternative Business Forms  
Sole proprietor, partnership, close corporation and company
4. Business plan
5. Design Protection  
Copyright, trademarks, design registration etc.

#### **5.2. NATIONAL DIPLOMA: INTERIOR DESIGN Second Year/Extended Programme 3rd Year**

##### **5.2.1 PROFESSIONAL DESIGN PRACTICE II**

Notional Hours/year: 120

Duration: 27 weeks

Examination: 3-hour Theory paper

1. Interior Design terminology
2. The Professional Team
3. Correspondence and record keeping
4. Specifications
5. Contract information

6. Tender contracts
7. Client / designer agreements

### 5.2.2 DESIGN THEORY II

Notional Hours/year: 120

Duration: 27 weeks

Examination: 3-hour Theory paper

Design Theory II will cover history of design up to and including the Renaissance.

1. Early Christian buildings and how their forms became templates for most public buildings for the next ten Centuries will also be covered.
2. The syllabus ends in the 1800's with the Industrial Revolution and the birth of Modern Design.

### 5.2.3 DESIGN TECHNOLOGY II

Notional Hours/year: 360

Duration: 27 weeks

Examination: 2 x Theoretical papers of 3 hours each  
1 x 4-hour practical paper

The subject follows on from the First-year curriculum of Design Technology I, and covers aspects as necessary for the practical implementation of Interior Design. The sub-components for this subject are:

Technical Services II –Paper 1

Theory of Materials and Finishes II –Paper 2

Methods of Construction II –Paper 3

This subject requires the visual communication of practical solutions of two and three dimensional design problems, using relevant software and physical modelling techniques.

### 5.2.4 PRESENTATION METHODS II

Notional Hours/year: 360

Duration: 27 weeks

Examination: End-of-year portfolio of work.

The sub-components for this subject are:

Presentation Drawing II

Model Making II

Photography II (Photoshop)

CAD II

### 5.2.5 INTERIOR DESIGN II:

Notional Hours/year: 240

Duration: 27 weeks

Examination: End-of-year Portfolio of work.

The sub-components for this subject are

Interior Design II

Typography II

This subject requires the application of the creative process to find practical solutions of two- and three- dimensional design problems, as specified in various projects.



### **5.3. NATIONAL DIPLOMA: INTERIOR DESIGN** **Third Year/Extended 4th Year**

#### **5.3.1 PROFESSIONAL DESIGN PRACTICE III**

Notional Hours/year: 120

Duration: 27 weeks

Examination: 3 hours Theory paper

1. Detailed stages of work
2. Interior Design as a profession
3. Ethics
4. Submission to local authorities
5. Tender procedures
6. Building contracts
7. Methods of resolving disputes.
8. Preparation and chairing of site meeting

#### **5.3.2 DESIGN TECHNOLOGY III**

Notional Hours/year: 300

Duration: 27 weeks

Examination: 2 x Theoretical papers of 3 hours each  
1 x 4-hour Practical paper

The subject consolidates all collective knowledge from the previous two years.

1. Construction methods
  2. Theory of materials
  3. Technical services, as necessary for the practical implementation of interior design concepts.
- The sub-components for this subject are
- Technical Services III 1
  - Theory of Materials and Finishes III 2
  - Methods of Construction III 3

#### **5.3.3 DESIGN THEORY III**

Notional Hours/year: 120

Duration: 27 weeks

Examination: 3-hour Theory paper

Design Theory III takes a sequential approach, which focuses on:

1. Different eras of the 20th Century
2. How they responded to architecture, interior and furniture design.

#### **5.3.4 PRESENTATION METHODS III**

Tuition hours per week: 8 hours per week

Duration: 27 weeks

Examination: End-of-year Portfolio of work for all sub- components except CAD, which is a 4-hour practical examination

The purpose of this subject is the further application of creative media and presentation methods to convey the design intention appropriate to this level.

The sub-components for this subject are:

- Presentation Drawing III
- Model Making III
- Photography III (Photoshop)
- CAD III

### **5.3.5. INTERIOR DESIGN III (Major)**

Notional Hours/year: 300

Duration: 27 weeks

Examination: End-of-year Portfolio of work

The subject requires the application of the creative process and to find practical and innovative solutions for two- and three-dimensional design problems, as specified in various projects.

The sub-components for this subject

Interior Design III

Typography III

### **5.3.6 INTERIOR DESIGN PRACTICE III**

Tuition hours: 2 weeks (80 hours Community Engagement at 2nd year level.

2 weeks (80 hours) with an Interior Design practice at 3rd year level

Duration: 160 hours

Examination: Completion of logbook

The subject is work integrated learning (WIL) and aims to enable learning through practical experience within an industry environment (practical) application of knowledge and theory in practice).

### **5.4. BACHELOR OF TECHNOLOGY: INTERIOR DESIGN Fourth Year/Extended 5th Year**

Duration: 1 year (full-time) or 2 years (part-time)

The student doing the Bachelor of Technology in Interior Design degree will be completing a practical based Design programme that incorporates all the subjects below. All work will be submitted as a Portfolio examination at the end of the period of study.

Tuition will consist of a programme of seminars and personal interaction (tutorials) with specified people, according to the subject research or need, as well as minimum contact hours (tutorials) as determined.

#### **5.4.1 INTERIOR DESIGN IV**

The student will have to:

1. develop an appropriate concept for the specific problem;
2. plan appropriate layouts and circulation paths;
3. design the three dimensional aspects to reflect the layouts;
4. develop appropriate design details as applied to the project.

#### **5.4.2 PRESENTATION METHODS IV**

The student will plan and execute presentation drawings and models to inform and explain a design concept to clients.

#### **5.4.3 DESIGN THEORY IV**

The student will have to:

1. engage in research in a specialized field of Interior Design that is of interest to them;
2. master appropriate and relevant research methods and techniques;
3. communicate the design visually, verbally and/or in writing, using appropriate language with reference to culture and style, both historically and contemporary.

#### **5.4.4 DESIGN TECHNOLOGY IV**

The student will have to:

1. Apply the principles of the construction and sound structural principles in the

- execution of the design.
- 2. Select and apply appropriate materials to realize the execution of the design.
- 3. Apply sound ergonomic principles and concepts as well as knowledge of services to the execution of the design.
- 4. Synthesise the above in a written report
- 5. Plan and execute drawings to submit to local authorities for approval.

#### **5. 4.5 PROFESSIONAL PRACTICE IV**

The student will have to:

- 1. Analyse the complexity of the specific problem, consult with clients and possible users and summarise the needs into a workable brief;
- 2. Summarise the needs into a workable brief;
- 3. Write adequate specifications, using appropriate technical language;
  - 4. Submit drawings to relevant authorities;
- 5. Apply basic management principles;
- 6. Apply National Building Regulations;
- 7. Determine viability of the design.

#### **5.5 MASTERS OF APPLIED ARTS IN INTERIOR DESIGN RESEARCH PROJECT: INTERIOR DESIGN**

Independent learning will see you over the duration of your study, developing a research topic, understanding relevant theories, constructing an appropriate research methodology and drawing valid conclusions. This will be an opportunity for you to display your capabilities as a critical researcher who is committed to contributing to the development of a strong research culture within the field of the Applied Arts.

## 6. PROGRAMME STRUCTURE

Code	Subjects	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre-Requisite
<b>FIRST YEAR: EXTENDED ART PROGRAMME</b>						
ARDA101	Art and Design Appreciation	C	Year	Continuous	4	See admission requirements
CMID101	Communication I	C	Year	Continuous	4	See admission requirements
DRAD101	Drawing for Art and Design	C	Year	Continuous	4	See admission requirements
3DMS101	3-Dimensional Studies I	C	Year	Continuous	4	See admission requirements
2DMS101	2-Dimensional Studies I	C	Year	Continuous	4	See admission requirements
<b>FIRST YEAR N.DIPLOMA: INTERIOR DESIGN</b>						
DSGN101	Design Studies I	C	Year	Continuous	6	See admission requirements
DSTC 101	Design Technology I	C	Year	Summative	6	See admission requirements
DRDS102	Drawing for Design I	C	Year	Accumulative	6	See admission requirements
HADS101	History of Art & Design I	C	Year	Summative	6	See admission requirements
PDPR101	Professional Design Practice I	C	Year	Summative	6	See admission requirements
<b>SECOND YEAR N.DIPLOMA: INTERIOR DESIGN</b>						
DSTC 201	Design Technology II	C	Year	Summative	6	Pass 50% 1st year
DSTH201	Design Theory II	C	Year	Summative	6	Pass 50% 1st year
IDSN202	Interior Design II	C	Year	Continuous	6	Pass 50% 1st year
PMET202	Presentation Methods II	C	Year	Accumulative	6	Pass 50% 1st year
PDPR201	Professional Design Practice II	C	Year	Summative	6	Pass 50% 1st year
<b>THIRD YEAR N.DIPLOMA: INTERIOR DESIGN</b>						
DSTC 301	Design Technology III	C	Year	Summative	6	Pass 50% 2nd year
DSTH301	Design Theory III	C	Year	Summative	6	Pass 50% 2nd year
IDSN302	Interior Design III	C	Year	Continuous	6	Pass 50% 2nd year
PMET302	Presentation Methods III	C	Year	Accumulative	6	Pass 50% 2nd year
PDPR301	Professional Design Practice III	C	Year	Accumulative	6	Pass 50% 2nd year
DSTH401	Design Theory IV	C	Year	Continuous	7	60% N Diploma
DSTC 401	Design Technology IV	C	Year	Continuous	7	60% N Diploma
INTD401	Interior Design IV	C	Year	Continuous	7	60% N Diploma
PMET402	Presentation Methods IV	C	Year	Continuous	7	60% N Diploma
PDPR401	Professional Design Practice IV	C	Year	Continuous	7	60% N Diploma

## PHOTOGRAPHY PROGRAMME INFORMATION AND RULES

### I. ADMISSION

On the basis of a variety of placement assessments, successful applicants for study towards a National Diploma will be accepted into either a three-year minimum or an augmented, four-year minimum programme of study. An augmented curriculum is devised in order to enhance student development and to improve the student's chances of successful completion.

#### I.1 REGISTRATION

In addition to the General Rules pertaining to Registration, a student whose fees are being paid by an employer shall provide a letter of authority from such employer to this effect before registration.

## I.2. MINIMUM ADMISSION REQUIREMENTS

### **National Diploma in Photography**

In addition to the General Rules, for admission to respective instructional programmes, the department requires the following:

- (i) A Senior Certificate pass
- (ii) Applicants must demonstrate ability to understand English as a medium of instruction. A comprehensive test based on Photographic knowledge followed by an interview in order to identify enthusiasm for the program. Applicants who fulfil the above requirements, who show promise and enthusiasm but require more assistance, are accepted into the Extended course. Based on the results of the visual and comprehension tests it will be decided whether the applicant needs to be in the mainstream or extended program regarding visual appreciation and comprehension.
- (iii) A portfolio of photographic evidence is an added advantage.

### **Bachelor of Technology in Photography**

In addition to the provision of the General Rules for admission to the B. Tech Degree a student must:

1. Be in possession of a National Diploma in Photography or a B.A. (Fine Art) degree or a recognised equivalent qualification (with appropriate subjects), with an average of 60% pass in all subjects at National Diploma level.
2. Appear personally before a selection panel consisting of the Head of Department/Programme Coordinator and staff of the Photography Programme.

### **Master of Applied Arts in Photography**

In addition to the provision of the General Rules for admission to the MA Degree a student must:

1. Be in possession of a Bachelor of Technology in Photography or a recognized equivalent qualification.
2. Appear personally before a selection panel consisting of the Head of Department/Programme Coordinator and staff of the Photography Programme.

## **2. COMPLETION OF YEAR WORK**

- 2.1 Failure to submit an assignment by the due deadline will result in a zero being awarded unless there has been a condoned absence during a substantial part of the assignment. The zero will be included when calculating the year mark. The minimum number of assignments or tests as laid down by the department programme must be completed in order to gain a year mark.
- 2.2 An extension of deadline may be granted by the lecturer only if it benefits the entire class group and if it does not extend beyond the module.
- 2.3 Condonable absences  
Absentee notes must be submitted to the Programme Secretary within

7 days after the student's return. Notes submitted after this period will not be accepted.

2.4 Condonements.

As in accordance with General Rule G15 with the addition that condoning of absence from tests and assignments will only be made when written proof of illness is provided.

Maximum condoning in any one theory subject number two (2) per year. There is no condoning for practical subjects.

### 3. EXAMINATIONS

3.1. As per G16 except that at the discretion of the Senate an examination shall be practical, written, oral, portfolio presentation or both written and oral and may include practical work.

A student may be summoned for an additional oral examination within one week after completion of the examination.

3.2. The final mark will comprise:

Theory subjects	40% year mark 60% examination mark
Practical subjects	40% year mark 60% portfolio presentation

3.3. At the Extended Level:

The non-FTE Foundation subjects will be assessed as 100% Course Mark including portfolio.

English I: This will be assessed using continuous assessment.

3.4. PORTFOLIO REQUIREMENTS

As per Rule G16 requirements for portfolios are stipulated in the syllabus for each subject (1st, 2nd and 3rd year), with the following additions:

3.4.1 Theory of Photography I, II & III, Professional Practice I, II and III and the Visual Communication Module of Visual Communications I and II will generate a year mark out of 40, and examined by means of a 3 hour written paper out of 60. The year mark out of 40 and the exam mark out of 60 will be combined to generate the final mark.

3.4.2 Applied Photography I, II and III are examined by a portfolio of photographs (details in the Syllabus/Study Guide) and will generate a mark out of 60.

3.4.3 Applied Photography I, II, III will generate a year mark out of 40, and together with the portfolio mark (60) will generate the overall mark.

3.4.4 The report for Visual Communication III, will be marked out of 60 as the examination mark.

3.4.5 The compilation of a Final Mark (Year Mark and Examination Mark) is detailed in the Syllabus/Study Guide.

**NB:** Photographs submitted for critiques may be used for portfolio examination purposes. No photograph previously examined and passed at any year-end examination may be re-submitted for subsequent year-end examinations. This ruling also applies to electronic imaging.

### 3.5. SUPPLEMENTARY EXAMINATIONS

Supplementary examinations are not permitted in practical subjects which are examined by portfolio presentation.

### 3.6. RE-WRITES

3.6.1. Notwithstanding Rule G15, where a student fails a subject which he registered for after 1 January 1990 his year/semester mark is valid for ONE further consecutive main examination in that subject. In addition, where a student fails a subject, and is granted a supplementary examination, his year/semester mark is valid for that supplementary examination.

3.6.2. Re-writes are not permitted in the case of practical subjects which are examined by portfolio assessment.

## 4. PASS REQUIREMENTS

4.1. In accordance with G19 except that a sub-minimum of 40% shall apply to all written examinations, practical examinations, portfolio presentations and year marks.

4.2. Any student on Year One of the Extended programme who does not successfully complete the year will be deemed not to be making satisfactory progress and will not be able to register for the Extended programme again. In order to be permitted into Year Two of the Extended Programme, students will be required to pass all subjects undertaken in Year One of the Extended Programme.

4.3. In addition to Rule G19 (General Handbook) students are required to obtain a minimum of 50% in:

4.3.1 Eleven of the fourteen categories in the Portfolio of Photographs for the Practical Photography Module of Applied Photography I and Applied II.

4.3.2 Five of the six mini portfolio categories for Practical Photography Module of Applied Photography III.

4.3.3 Students failing to comply with the additional requirements as above will be awarded a maximum of 38% for the portfolio presentation.

### 4.4 RETENTION OF SUBJECT SUCCESSES

Practical subjects and portfolios require re-registration in the case of failure. Theory subject year marks (course marks) in the main stream may be retained to permit re-examination for two (2) examination sittings only.

- 5. PERIOD FOR COMPLETION OF QUALIFICATIONS (Replaces G23)**  
Students in the Faculty of Arts and Design who fail to obtain a qualification within twice the minimum time will not be eligible for re-registration without the permission of the Faculty Board.
- 6. ABSENCES**  
Absence from classes or during the assignment periods will be condoned only on presentation of written proof of valid reason to the head of department or programme co-ordinator.
- 7. CONDUCT OF STUDENTS IN COMPUTER LABORATORY, STUDIOS AND DARKROOMS**  
Rules of Conduct pertaining to the specific rooms as published, shall apply to all students registered in the ~~department~~ Programme.
- 8. USE OF STUDENT WORK**
  - 8.1 The Programme reserves the right to use the students' photographs/images produced during the course of study for purposes of, inter-alia, course advertising and promotions at its discretion and without compensation to the student.
  - 8.2 Compensation to students for photographs/images produced in the course of a commission from a third party through the Photography programme will be by negotiation between the student and the department.
  - 8.3 The Programme reserves the right to retain students' work for a period not exceeding one year, provided that the student to whom such work belongs shall have access to it in consultation with the Programme.

## **RULES FOR QUALIFICATIONS**

### **I. NATIONAL DIPLOMA IN PHOTOGRAPHY PROGRAMME CODE:**

#### **I.1. EXAMINATION**

Assessment of Work ~~Done~~ Submitted During the Year

- I.1.1 Year marks for the three years Instructional Programme shall be determined in accordance with the rules for each instructional programme.
- I.1.2 An average of 6 tests giving an average out of 40 for Theory of Photography I, II and III, Professional Practice I, II & III, the Visual Communication Module of Visual Communications I and the Photographic Techniques Module of Applied Photography I and II and Visual Communication II & III.
- I.1.3 A minimum of 25 photographic assignments will generate a Year Mark out of 40 for Applied Photography I, II, and III.
- I.1.4 The Basic Design Module of Visual Communication I will be examined by continuous evaluation (100% Year Mark).



- 1.1.5 The final mark for Basic Design for Photography will be the average of all assignments set during the year.
- 1.1.6 Practical Field Work is required from time to time. Marks for the 'techniques' module of Applied will generally be extrapolated from the practical submission, as 'practical' & 'techniques' form a close symbiosis. There will also be specific techniques assignments, which marks will be incorporated with those from the practical module (in combination, providing the Applied Photography marks).
- 1.2. Syllabus  
The syllabus for each subject is detailed later in this handbook.
- 1.3. Instructional Programme
- 1.3.1 Duration of Instructional Programme
- |                     |          |
|---------------------|----------|
| First year (NDPI)   | 35 weeks |
| Second year (NDPII) | 35 weeks |
| Third year (NDPIII) | 35 weeks |
- 1.3.2 Theory Lecture Hours Per Week
- |                     |         |
|---------------------|---------|
| First year (NDPI)   | 8 hours |
| Second year (NDPII) | 8 hours |
| Third year (NDPIII) | 8 hours |
- 1.3.3 Practical Workroom Hours Per Week
- |                     |          |
|---------------------|----------|
| First year (NDPI)   | 24 hours |
| Second year (NDPII) | 24 hours |
| Third year (NDPIII) | 24 hours |

## 2. B. TECHNOLOGY DEGREE (PHOTOGRAPHY)

- 2.1 The B. Tech in Photography is of post-diploma nature and the student must possess the potential to produce testimonies of study commensurate with fourth level academic standards.

### Course Register

Code	Code	Year	Level	Subject
BTPHTI	RMTQ100I	4	1	Research Methods I
	APHT400I	4	4	Applied Photography IV
	THPH400I	4	4	Theory IV

## 2.2 FOURTH YEAR SUBJECTS: B. TECHNOLOGY: PHOTOGRAPHY

### 2.2.1 THEORY OF PHOTOGRAPHY IV

The outcome will be a bound report with illustrations. See study guide.

By the end of the study, the student will demonstrate, through the writing of a report, the following competencies appropriate to the fourth level of study:

1. The application of retrieval, collation, investigative and interpretive skills.

2. Familiarity with a wide range of relevant traditional and contemporary photographic discourse.
3. Knowledge of the relationship between theory of photography and applied photography in the student's chosen area of specialization (Linked to Applied Photography IV)
4. Demonstrate original, critical and independent thinking. A year (or course) mark must be generated (out of 40) from a minimum of three (3) submissions. The examination mark will be out of 60.

#### 2.2.2 APPLIED PHOTOGRAPHY IV

By the end of the fourth year of study, the student will demonstrate a competence in the subject area appropriate to the professional level of study.

This competence is demonstrated in the following way:

1. Work is largely self-generated and related to a chosen specialized direction.
2. Work is informed by a high degree of conceptual content.
3. Work is of an appropriately professional and technical standard.
4. Work is presented in such a way as to give the student access to the professional photographic market.

The student will produce a body of work that constitutes an original and qualitative contribution to the photographic environment to the satisfaction of the examiners. The work will be exhibited and be open to public scrutiny and review, and should consist of a minimum of 30 pieces or an agreed upon multimedia presentation(s). A year-mark out of 40 must be generated from a minimum of 3 submissions. The examination mark will constitute 60% of the overall mark, which is subject to external moderation.

Only when the Department of Visual Communication Design, the Photography Programme and the promoter are satisfied with the quality of the work may the student present it for examination.

#### 2.2.3 RESEARCH METHODS AND TECHNIQUES I

By the end of the instructional offering, the student will demonstrate an appropriate level of competence and knowledge in the following areas:

1. The nature of research in the social sciences.
2. Research design.
3. Developing a research proposal.
4. Qualitative and quantitative research methodology.
5. Writing research reports.
6. This subject carries a 100% year mark

## 2.3 ATTENDANCE

2.3.1 Full-time students will attend the Institution for the normal working hours five days per week, except where they are required to carry out research outside the Institution.

2.3.2 Part-time students will attend for half the normal working hours as above (if this option exists).

## 2.4 PERIOD FOR COMPLETION

A qualification must be completed within twice the minimum time and a student is only allowed two (2) years to complete each level. If again not successful, the qualification must be begun afresh. In the case of a part-time study (B.Tech), two (2) years is the minimum time, therefore maximum will be four (4) years.

## 3. MASTER OF APPLIED ARTS IN PHOTOGRAPHY

### 3.1

#### Course Register

Code	Code	Year	Level	Subject
MAPHTI	RPPT501	5	5	Research and Dissertation
		5	5	Research mini dissertation & exhibition

Intensive research based dissertation or a mini dissertation with an exhibition of practical work.

## SYLLABI

### NATIONAL DIPLOMA: PHOTOGRAPHY/ Year I

NB: Subject content for all qualifications (Diploma, B Tech, M Tech) under Review at time of printing. The following is indicative rather than definitive.

#### I.1 THEORY OF PHOTOGRAPHY I (100 HOURS SUGGESTED) 110502512

##### I.1.1 Light and Image Formation

Electromagnetic Spectrum, Visible Spectrum. Properties of Light sources, propagation, wave length, colour temperature, absorption, reflection, transmission, refraction, light fall-off. Pin hole images, simple lenses, eye, compound lenses. Focal length, image size, bellows extension, depth of field, hyperfocal distance.

##### I.1.2 Camera and Enlarging Equipment

Camera Obscura simple camera, direct vision range finder cameras, single lens and twin lens reflex cameras, large format technical baseboard/monorail cameras. Motion picture cameras. Electronic imaging and video cameras see image capture. Enlargers' condenser and diffusion enlargers for monochrome, multi grade and colour printing.

##### I.1.3 Studio and Darkroom Equipment

Studio layout, light sources, power, tripods and studio stands, backdrops. Darkroom layout, plumbing, power, ventilation, lighting and equipment.

- 1.1.4 Image Capture**  
Silver based monochrome and colour emulsions latent image formation (exposure), amplification of image (development), basic components of silver based emulsions, sensitivity (speed), grain, tonalities and contrast, multilayer monochrome and colour emulsions, chromogenic, and multi contrast print emulsions. Development and basic components of developers, types of developers and techniques of development, stop baths and fixers.
- 1.1.5 Electronic Image Recording**  
Charged coupled device (CCD), silicon chip, digital storage and types of camera backs (scanning backs) computer manipulation and transmission of images.
- 1.1.6 Electricity, Basic Electronics Light Meters and Light Sources.**  
Electrical power supply, direct and alternating current (DC/AC) voltage, power and current. Capacitors, resistors and diodes. Tungsten, tungsten halogen, electronic flash, and HMI (continuous) light sources.
- 1.1.7 Exposure**  
Camera and enlarging exposure. Aperture, shutter and relationship with emulsion speed.
- 1.1.8 Emulsion Performance and Zone System**  
Relationship of exposure and development.
- 1.1.9 Heat and Temperature**  
Radiation, convection and conduction of heat. Heat isolation. Temperature, thermometers and scales.

## **1.2 VISUAL COMMUNICATIONS I (100 HOURS SUGGESTED) 050600712**

- History of Visual Arts (Highlights)
  - History of Photography (evolution and movements)
  - Outline History of Communication
  - Use of Photography in Art, Science, Commerce and media
- The Basic Design module introduces to students the concepts of composition, design and general aesthetics

## **1.3 PROFESSIONAL PRACTICE I (50 HOURS SUGGESTED) 040500912**

- Business Communication skills
  - Verbal and documentary presentation skills
  - Computer literacy
  - Business Administration and communication
- Principles of business management. Banking, book-keeping, business practice, marketing, job costing, terms and conditions, insurance
- Municipal licensing and bylaws

## **1.4 APPLIED PHOTOGRAPHY I (750 HOURS) 030516312**

- Practical use of all photographic equipment for imaging and printing. Use of equipment on location and studio
- Techniques of monochrome and colour conventional photography
- Techniques of basic electronic imaging
- Both monochrome and colour technical and practical assignments
- Competency tests and critiques

## **NATIONAL DIPLOMA: PHOTOGRAPHY/ Year 2**

### **2.1 THEORY OF PHOTOGRAPHY II (100 HOURS) I 10502722**

- 2.1.1 Light:  
Wave and Corpuscular Theory of Light, Wave Length and Frequency of Light, Colour Temperature, Inverse Square Law, Terminology of Illumination, Definitions
- 2.1.2 Colour:  
Theory of Colour Vision, Visual Spectrum. Primary and Complementary Colours in Photography. Properties of Primary and Complementary Coloured Filters. Theory of Additive Colour Synthesis. Theory of Subtractive Colour Synthesis.
- 2.1.3 Optics:  
Review of simple and compound lenses. Lens Aberrations and Design. Refractive Index and Dispersion. Magnification and Conjugate Calculations. Depth of Field and Focus, Circles of Confusion. Types of lenses, Short and Long Focal Length, Telephoto, Retro Focus, Zoom etc.
- 2.1.4 Shutters:  
Construction of Between Lens and Focal Plane shutters. Efficiency of shutters, Advantages and Disadvantages mechanically and electronically controlled shutters and Exposure Measurement Devices.
- 2.1.5 Light Sources:  
Principals of Tungsten Halogen, Electronic Flash and HMI Light Sources. Portable and Studio Equipment. Shutter Synchronisation and testing. Slave Units.
- 2.1.6 Exposure and Tonal Reproduction, Exposure Calculation and Equipment:  
Guide numbers for Electronic Flash. Emulsion Performance Graphs, Exposure versus Density and Definitions. Characteristic Curve, Gamma, Contrast, Wave Length effect, Average Gradient and Contrast Index. ISO Speed System and Tone Reproduction, Quadrant Diagrams
- 2.1.7 Colour Operation:  
Storage and Handling of Colour Materials. Colour Processing and Printing Equipment. Finishing and Storing of Colour Prints. Colour Temperature and Mireds, Colour Filters, and Mixed Lighting.
- 2.1.8 Computers and Digital Imaging

### **2.2 VISUAL COMMUNICATION II (100 HOURS) 050600822**

History of the Cinema Cinematography.  
Physiology (Persistence of Vision) and PHI Phenomenon of Moving Images.  
History of the 20th Century Visual Art Investigation of early and contemporary photographers and their styles. Contemporary Aesthetics in Photography. Introduction to the Specialized Directions in Photography People (Social), Advertising, Fashion, Industrial, Scientific, Medical etc.  
The study of Advertising, Public Relations and Photo Journalism.

### **2.3 PROFESSIONAL PRACTICE II (100 HOURS) 040501022**

Knowledge and application of Photographic Business Management. Professional Services.

- Copyright
- Accounting for Small Business.
- Taxation.
- Local Government Levies.
- Studio Complex Design and By-laws.
- Computer Office Management.

Medical Aid.  
Photography and the Law.

## **2.4 APPLIED PHOTOGRAPHY II 030516422**

### **2.4.1 MULTIMEDIA I I (200 HOURS)**

A student will be required to produce Electronic Imaging Assignments and full Multi-projector Audio Visual Productions.

### **2.4.2 SPECIALIZED PHOTOGRAPHY II**

Students are required to select a Specialized Photography direction and to produce a portfolio of photographs for assessment.

### **2.4.3 PRACTICAL PHOTOGRAPHY II**

Students are to produce mounted photographs of a full range of assignments covering the General Requirements in Commerce for critique during the programme and a portfolio of photographs (designated commercial categories).

## **NATIONAL DIPLOMA: PHOTOGRAPHY/ Year 3**

### **3.1 THEORY OF PHOTOGRAPHY III: I I0502803**

Instructional Programme: N. Dip.: Photography

Examination: Year Mark 40%

Examination (3 hours) 60%

Theory III is basically the theory behind the practical application of general overall photographic practice. It also encompasses advancements in optics, emulsion chemistry, camera systems, lighting systems and electronic control systems. The student must demonstrate an appropriate level of competence in the following:

#### **3.1.1 Emulsion Chemistry/Chemistry**

Instant colour reversal films, silver less and limited silver emulsions, multi grade printing systems. Monobath processing of b/w. Advancements in b/w and colour chemistry and emulsions. Lasting qualities of resin coated paper and fibre base, colour, etc.

#### **3.1.2 Optics**

Specialist optics e.g. image intensification, fibre optics, screen 'optics'. Non-optical photography e.g. holography and the use of the laser.

#### **3.1.3 Special Camera Equipment**

3-dimension equipment and technique for both the still and the moving image. High speed shutters and camera systems. T.V. camera optics and technique of transmission and receiving. Panoramic and periphery cameras, aerial and special close-up cameras.

#### **3.1.4 Specialist Photography**

Heat photography, X-Ray, T.V., facsimile transmission, infrared photography, the use of polarizing screens and filters in scientific and general photography.

#### **3.1.5 Camera Systems**

Auto focusing devices, computer systems in cameras and flash units. Important advancements in camera systems e.g. Kodak's disc camera, floppy disk systems, electronic cameras and scanners.

#### **3.1.6 Advancement in printing equipment. e.g. Philips Tri-colour enlarger system, modern enprinters, e.g. 'Frontier' laser printers etc., and advancement in photo-mechanic/electronics pertinent to general photography e.g. electronic flash synchronisation with focal plane shutters at over 1/200.**

#### **3.1.7 The photo-mechanical processes: letterpress, litho, gravure, the screen, block and plate making, 4 and 3 colour printing, electrostatic colour printing, dye sublimation, thermal wax transfer, ink jet reproduction, colour scanners, type, etc.**

- 3.1.8 Requirements of colour transparencies and colour and b/w prints for reproduction. Modern methods of colour reproduction (e.g. the use of laser beams in the production of colour negatives from transparencies, colour separation e.g. scanners, and plate production).
- 3.1.9 Computer generated imagery, enhancement, manipulation and output.
- 3.2 In conjunction with Visual Communications III - an in depth look at techniques relating to the major Professional fields e.g. Portraiture, Industrial, fashion etc.

### **3.2 VISUAL COMMUNICATION III: 050600903**

Instructional Programme: N. Dip.: Photography

Examination Year Mark 40%

Examination 60%

The student will demonstrate the following competencies appropriate to the third year of study, viz:

- 3.2.1 The application of retrieval, collation, investigative and interpretive skills.
- 3.2.2 Demonstrate original, critical and independent thinking.
- 3.2.3 Knowledge of the relationship between theory and practice in relation to a range of specialized directions.
- 3.2.4 A perceptually and conceptually based analysis of elective components in the subject of Applied Photography III, i.e. Multi Media and Specialized Photography.
- 3.2.5 A typed report of between 5000 and 6000 words on the student's specialized subject relating to his/her research, viewpoint, and approach to the subject and to the conclusions reached. The technical aspects of the student's work are important but his/her aesthetic approach (at this stage in his/her career) is much more important, and should be stressed. Copies of prints from the specialist portfolio may be used as illustrations. A panel of not less than 3 examiners should assess the report in conjunction with the portfolio of specialized work submitted, awarding a mark out of 60 to be moderated by a nominated practicing professional photographer.
- 3.2.6 Essay and report preparation and writing. Vision, perception, how and what we see, the imagination. Photo-journalism, analysis of great works of art in terms of composition, emotive colour, subject matter. The emotive effects of photographic techniques: soft-focus, differential focusing, movement. Photography as an art medium; photography as a social medium.
- 3.2.7 Lectures on the various specialist subjects: portraiture and figure, fashion and textiles; general commercial illustration; industrial photography, architectural photography, landscape and nature photography and photographic journalism.
- 3.2.8 Advertising in magazines, newspapers, cinema, television. Needs of advertising agencies, colour versus monochrome in advertising, good taste in advertising.

### **3.3 APPLIED PHOTOGRAPHY III: 030516503**

Instructional Programme: N. Dip.: Photography

Examination: Year Mark (Assignments) 40%

Studio and Location

Portfolio 60%

Recommended weekly tuition hours: 22

### **ADVANCED COMMERCIAL APPLICATIONS OF PHOTOGRAPHY**

Eg Assignments Encountered in Industry (ties in with Theory III).

- 3.3.1 SPECIALIZED APPLICATION OF PHOTOGRAPHIC PRACTICE  
eg Portrait, Fashion, Advertising, Industrial, Architectural etc.  
OR

## ADVANCED MULTI-MEDIA APPLICATIONS IN PHOTOGRAPHIC PRACTICE

eg Audio Visual, Cinematography, Video, Multimedia, etc.

- 3.3.2 Students will submit to a panel of not less than three examiners (and moderated by a nominated practising professional photographer), portfolios in categories indicated below. Each portfolio should be mounted on mounts of uniform size i.e. standard presentation. Each portfolio to include on black and white print, one colour print and one transparency.

### 3.3.3 GROUP I PEOPLE

A portfolio comprising three figure and portrait photographs. The portfolio should exhibit an ability to deal with the portrayal of the human figure in a variety of situations both in action and at rest under controlled and available light conditions. Examples should be of different people and should include one group figure/portrait photograph, and one newsworthy photograph,

### 3.3.4 GROUP II OBJECTS

A portfolio comprising three photographs of a commercial, industrial, organic form type. The portfolio should exhibit an ability to deal with various objects both as found in the environment and as controlled subjects in the studio. Subjects such as industrial machinery, vehicles, park shots, macro photographs of jewellery, etc. should be included in this portfolio. The portfolio should show an ability to handle both polished and textural surfaces and control light, sharpness and perspective in the photograph to a professional standard.

### 3.3.5 GROUP III ENVIRONMENT

A portfolio of three photographs of architectural, industrial and landscape subjects. The portfolio should show an ability to handle environmental subjects in a controlled manner and include architectural exteriors and interior photographs, industrial interiors, and landscape. The portfolio should exhibit an ability to control light and perspective and manipulate total rendition to show an insight into the subjects chosen.

### 3.3.6 GROUP IV DIGITAL

A portfolio of six images that involves digital technology, manipulation and digital output using Photoshop to its fullest. These images must show advanced knowledge of the digital photographic medium, with emphasis on quality and creativity.

### 3.3.7 GROUP V MULTIMEDIA PRESENTATION

A multimedia presentation using music.

**NOTE:** All work submitted must not have been submitted for any previous portfolio. This applied to all levels.

## 3.4 PROFESSIONAL PRACTICE III 040501 I 03

Instructional Programme: N. Dip.: Photography

Examination: Year Mark

40%

Examination mark

60%

Recommended weekly tuition hours:

3

### 3.4.1 Research Methodology

Knowledge and Application of Fundamental Research Methodology in Preparation for the Fourth, Fifth and Sixth Year of Study in Photography.

### 3.4.2 Computers

The Advanced Use of Computers for Business and Administration.

### 3.4.3 Management

Advanced Application of Marketing and Management Skills in the Small Business Environment.



#### **4. B.TECH: PHOTOGRAPHY (4 year degree/Honours equivalent)**

##### **4.1 THEORY OF PHOTOGRAPHY IV**

The outcome will be a typed, ring bound report with illustrations. See study guide. By the end of the study, the student will demonstrate, through the writing of a 30 page report. The following competencies appropriate to the fourth level of study, viz:

1. The application of retrieval, collation, investigative and interpretive skills.
  2. Familiarity with a wide range of relevant traditional and contemporary photographic discourse.
  3. Knowledge of the relationship between theory of photography and applied photography in the student's chosen area of specialization (Linked to Applied Photography IV)
  4. Demonstrate original, critical and independent thinking.
- A year (or course) mark must be generated (out of 40) from a minimum of three (3) submissions. The examination mark will be out of 60.

##### **4.2 APPLIED PHOTOGRAPHY IV**

By the end of the fourth year of study, the student will demonstrate a competence in the subject area appropriate to the professional level of study.

This competence is demonstrated in the following way:

1. Work is largely self-generated and related to a chosen specialized direction.
2. Work is informed by a high degree of conceptual content.
3. Work is of an appropriately professional and technical standard.
4. Work is presented in such a way as to give the student access to the professional photographic market.

The student will produce a body of work that constitutes an original and qualitative contribution to the photographic environment to the satisfaction of the examiners. The work will be exhibited and be open to public scrutiny and review, and should consist of a minimum of 30 pieces or an agreed upon multimedia presentation(s). A year-mark out of 40 must be generated from a minimum of 3 submissions. The examination mark will constitute 60% of the overall mark, which is subject to external moderation.

Only when the Department of Photography and the promoter are satisfied with the quality of the work may the student present it for examination.

##### **4.3 RESEARCH METHODS AND TECHNIQUES I**

By the end of the instructional offering, the student will demonstrate an appropriate level of competence and knowledge in the following areas:

1. The nature of research in the social sciences.
2. Research design.
3. Developing a research proposal.
4. Qualitative and quantitative research methodology.
5. Writing research reports.
6. This subject carries a 100% year mark

## 5. MASTER OF APPLIED ARTS IN PHOTOGRAPHY

RESEARCH OPTION OR mini dissertation and practical work for exhibition

### PROGRAMME STRUCTURE

#### NATIONAL DIPLOMA: PHOTOGRAPHY (Extended Course)

Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre-Req.
<b>Year One (Extended)</b>						
THPH113	Theory of Photography I (Year 1)	C	Year	Written Examination	5	NSC
VCOM113	Visual Communication I (Year 1)	C	Year		5	NSC
APHT112	Applied Photography I (Year 1)	C	Year	Portfolio	5	NSC
PFPR112	Professional Practice I (Year 1)	C	Year	Written Examination	5	NSC
ENLS101	English I	C	Year	Continuous Assessment	5	NSC
ADST101	Art and Design Appreciation	C	Year	Portfolio	5	NSC
DARD101	Drawing for Art & Design	C	Year	Portfolio	5	NSC
CLST101	Colour Studies	C	Year	Portfolio	5	NSC
2DDS101	2-Dimensional Design Studies	C	Year	Portfolio	5	NSC
3DDS101	3-Dimensional Design Studies	C	Year	Portfolio	5	NSC
<b>Year Two (Extended)</b>						
THPH123	Theory of Photography I (Year 2)	C	Year	Written Examination	5	THPH113
VCOM123	Visual Communication I (Year 2)	C	Year	Written Examination	5	VCOM113
APHT122	Applied Photography I (Year 2)	C	Year	Portfolio	5	APHT112
PFPR122	Professional Practice I (Year 2)	C	Year	Written Examination	5	PFPR112
<b>Year Three</b>						
THPH202	Theory of Photography II	C	Year	Written Examination	5/6	THPH123
VCOM202	Visual Communication II	C	Year	Written Examination	5/6	VCOM123
APHT201	Applied Photography II	C	Year	Portfolio	5/6	APHT122
PFPR201	Professional Practice II	C	Year	Written Examination	5/6	PFPR122
<b>Year Four</b>						
THPH302	Theory of Photography III	C	Year	Written Examination	6	THPH202
VCOM302	Visual Communication III	C	Year	Written Examination	6	VCOM202
APHT301	Applied Photography III	C	Year	Portfolio	6	APHT201
PFPR301	Professional Practice III	C	Year	Written Examination	6	PFPR201

## NATIONAL DIPLOMA: PHOTOGRAPHY (Three-Year Minimum)

Year One						
Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre- Req.
THPH102	Theory of Photography I	C	Year	Written Examination	5	NSC
VCOM102	Visual Communication I	C	Year	Written Examination	5	NSC
APHT101	Applied Photography I	C	Year	Portfolio	5	NSC
PFPR101	Professional Practice I	C	Year	Written Examination	5	NSC
Year Two						
THPH202	Theory of Photography II	C	Year	Written Examination	5/6	THPH102
VCOM202	Visual Communication II	C	Year	Written Examination	5/6	VCOM102
APHT201	Applied Photography II	C	Year	Portfolio	5/6	APHT101
PFPR201	Professional Practice II	C	Year	Written Examination	5/6	PFPR101
Year Three						
THPH302	Theory of Photography III	C	Year	Written Examination	6	THPH202
VCOM302	Visual Communication III	C	Year	Written Examination	6	VCOM202
APHT301	Applied Photography III	C	Year	Portfolio	6	APHT201
PFPR301	Professional Practice III	C	Year	Written Examination	6	PFPR201

## BACHELOR OF TECHNOLOGY: PHOTOGRAPHY

Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre-Req.
RMTQ 101	Research methods & Techniques	C	Year	Produce a proposal in relation to specialized subject	7	N Diploma Photography
APHT 401	Applied Photography IV	C	Year	Exhibition & Work Integrated learning	7	N Diploma Photography
THPH 401	Theory of Photography IV	C	Year	Produce a typed report on a specialised subject	7	N Diploma Photography

## MASTER OF APPLIED ARTS IN PHOTOGRAPHY

Code	Subjects:	*C/O	Semester/ Year	Assessment Method	NQF Level	Pre-Req.
RPPT501	Research & Dissertation	C	Year	Dissertation & Exhibition	8	B Tech in Photography or equivalent

\* C + Compulsory; O = Optional